

**Anne Arundel County  
Community Reinvestment & Repair Commission (CRRC)**

*Monday, June 9, 2025*

*5:30 - 7:30 p.m.*

*Independence Room*

*2664 Riva Road, Annapolis, MD*

[Recording](#)

- I. Call to Order & Introductions  
*Dr. Ashworth, Chair, CRRC*

***In Attendance***

*Commission Members*

Dr. Shawn Ashworth (Chair), Joshua Freeman, Ahsun Powell, Donald Whitehead, Brandon Davis, Laticia Hicks, Laurie Benner.

*Ex. Officio Members*

Sandy Jones, Amber Barnett.

*County/ACDS Staff*

James Kitchin (County Executive's Office), Elisha Harig-Blaine (ACDS), Maggie Staudenmaier (ACDS).

*Community Members*

Diana Markel, Vickie Gipson, Dawn Paige, Vanessa Bright, Jane Lawrence.

- II. Review of Meeting Norms & Approval of May Minutes and June Agenda (1:35)  
*Dr. Ashworth, Chair, CRRC*

- Dr. Ashworth: follow up on discussions from previous meeting around shared definitions and ability to enter into a closed meeting.
- Unable to approve minutes and agenda due to lack of quorum.
- Quorum Reached (42:54)
- Motion to Approve May Minutes: Laurie Benner
  - Seconded: Joshua Freeman.
- Motion entered by Ahsun Powell (43:20-47:08)
  - Dr. Ashworth: Request to table this discussion until the next meeting to allow commissioners to review the motion themselves.

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- Laticia Hicks: Clarification requested on section IV of May minutes regarding who posed each question and who provided the responses.
    - Elisha Harig-Blaine: Minutes are intended to be a summary document to accompany the recordings that are posted online.
  - Ahsun Powell: Concern around implied decisions of the commission being reflected in minutes.
  - Ahsun Powell: Request for a running log of decisions made by the commission and roll call of votes.
  - Vote to approve May minutes
    - In favor:
      - Donald Whitehead
      - Brandon Davis
      - Joshua Freeman
      - Laurie Benner
    - Opposed
      - Laticia Hicks
      - Ahsun Powell
  - Ahsun Powell: Request to submit two motions to the Chair for distribution to the entire commission prior to the next meeting.
  - Motion to accept June meeting agenda: Joshua Freeman
    - Seconded: Donald Whitehead.
    - In favor:
      - Laurie Benner
      - Brandon Davis
      - Joshua Freeman
      - Donald Whitehead
    - Opposed:
      - Ahsun Powell

### III. Overview of Review Process (4:01)

#### *ACDS Staff*

- Maggie Staudenmaier: Reminder to register for Neighborly accounts.

### IV. Review of Mock Application Scoring in Neighborly (4:10)

#### *ACDS Staff*

- Maggie Staudenmaier: Neighborly Software Reviewer Portal Walkthrough.
  - Laurie Benner: Will it be clear whether an organization needs a fiscal sponsor?
    - Maggie: Yes that information can be found in section A, question A.1.
  - Amber Barnett: Are we able to download the full application?
    - Maggie: Yes you can, using the 'Click here for print options' button on the Score Summary page.

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- Dr. Ashworth: Is the deadline for obtaining the necessary insurance coverages July 1?
    - Maggie: No, that is something ACDS would work with an organization on once they were awarded funding, prior to going under agreement.
  - Ahsun Powell: If an organization selects that they would be interested in receiving additional assistance to increase their grant management capabilities, has an organization been identified to provide that support?
    - Maggie: No, we have not identified a specific organization at this time.
  - Laurie Benner: Has ACDS filtered out incomplete applications prior to the commission reviewing them?
    - Maggie: Yes, the applications you will be reviewing should be fully complete.
  - Ahsun Powell: Will you be providing a spreadsheet of the applications that we will not be reviewing and the reason why?
    - Maggie: Yes, we can provide that.
  - Amber Barnett: Will applicants who are not selected for funding have an opportunity to receive feedback on why they were not funded?
    - Elisha Harig-Blaine: We will send out notification letters to applicants that were not selected for funding with our contact information so that they can reach out if they would like more information.
  - Joshua Freeman: Is our scoring completed individually, or do we complete the scoring with our review committees?
    - Maggie: Scoring will be completed individually.
  - James Kitchin: At what point would reviewers communicate that they think an applicant should receive partial funding, would that be entered in the comments section?
    - Dr. Ashworth: Yes, those thoughts should be included in the comments on the scoring rubric.
  - Donald Whitehead: I registered for a Neighborly account but it isn't showing me the reviewer portal, did I do something wrong?
    - Maggie: No, you will receive access to the reviewer portal once applications are assigned to you.
  - Laticia Hicks: How are you assigning applications to us?
    - Maggie: Applications will be assigned based on your review committee. The committees were created using commissioners' stated preferences.
  - Ahsun Powell: Are voting commissioners and ex. Officio members voting on applications?
    - Maggie: Only voting commissioners will vote on applications. Ex. Officio members will support the conversation.

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V. [Public Comment](#) Period (1:03:15)

*Dr. Ashworth, Chair, CRRC*

*Community Members*

- Vanessa Bright, Maryland Reentry Resource Center.
- Vickie Gipson, Community Member.

VI. Review of Housekeeping Items & Next Meeting Date (1:11:48)

*Dr. Ashworth, Chair, CRRC*

- Dr. Ashworth: Housekeeping Items for next meeting
  - Identifying process for notifying applicants who were not awarded funding.
  - Providing a list of the applying organizations not included in the review process.
  - Motions provided by Ahsun Powell.
  - Providing greater specificity in the meeting minutes.
- Laticia Hicks: Motion to have May meeting minutes amended to clarify which questions were asked by commissioners and which responses were provided by ACDS or others.
  - Seconded: Ahsun Powell.
  - James Kitchin: Suggestion to include timestamps in minutes.
  - Approved unanimously.
- Ahsun Powell: Concern around excluding the population intended to access this funding.
  - Donald Whitehead: Question of who is being excluded from this process.
- Amber Barnett: Discussion of intent of legislation in contrast to local municipalities policies’.
- Amber Barnett: Question of whether the concern around exclusion is around unregistered groups or registered organizations that are not 501(c)(3)’s
  - Ahsun Powell: Primarily the concern is around tax exempt organizations.
- Next Meeting Date: July 14, 2025

VII. Adjourn (1:41:26)

- Motion to adjourn: Laurie Benner
  - Seconded: Joshua Freeman.
  - Approved Unanimously